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State of Wisconsin

Department of Workforce Development

WORKFORCE SOLUTIONS

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Date: July 2, 2001

To: Interested Persons and Organizations

From: Eric Baker /s/
Administrator

Re: **Wisconsin Works (W-2) Request for Proposals (RFP) for the Period
January 1, 2002 through December 31, 2003 – RFP Issued on
Department's Web Site**

The Division of Workforce Solutions (DWS) is in the process of contracting with agencies to administer Wisconsin Works (W-2) and related programs for the contract period January 1, 2002 through December 31, 2003. As a part of this process we invited input from interested persons and organizations through a public hearing and the opportunity to review and submit written comments on the draft Request for Proposals (RFP) on the web site for the Department of Workforce Development. The Department received no comments on the draft RFP during the RFP public comment period, however DWS previously received extensive public comments during the Right of First Selection materials public comment period. Based on these comments, DWS incorporated revisions into the Right of First Selection documents and these revised documents are part of the RFP.

At this time DWS is issuing the RFP for use by any interested organizations in developing their 2002-2003 W-2 Proposals for the Department's review and approval to administer W-2 in a competitive W-2 geographic area. RFP Section 3.8 states the geographic areas that are open for the competitive RFP process. The Department reserves the authority to withdraw any geographic area or add a geographic area to the competitive RFP process.

The Department is currently working with an advisory panel in Milwaukee County. As a result, contract requirements for the W-2 program in Milwaukee County may change. In addition, the Department may withdraw Milwaukee Regions 4 and 5 from the competitive RFP process. In the event of a change to the geographic areas that are open for the competitive RFP process, the Department will announce the change by posting an update to the RFP website.

The RFP includes several attachments and appendixes. These documents will be posted on the Internet at: <http://www.dwd.state.wi.us/des/w2contract02/rfp/default.htm>. The documents will also be available on paper at 201 East Washington Street, Room G100, Madison, Wisconsin.

The RFP document includes:

- Instructions on preparing and submitting a proposal;
- Timetable for the contracting process;
- List of geographic areas open for proposals;
- Proposed Contract Terms;
- Funding allocation method and estimated allocations for each W-2 geographic area based on current budget estimates;
- Performance Standards W-2 agencies are required to meet in the 2002-2003 contract period; and
- Listing of the Department's policy documents which the W-2 agencies must implement.

Proposals are due by 4:00 p.m. on August 13, 2001. I encourage you to submit a proposal to be part of the implementation of W-2 and related programs to provide employment assistance to low-income families.